WILLIAMS UNIFIED SCHOOL DISTRICT

BOARD OF TRUSTEES REGULAR MEETING

6:30 p.m., Thursday, September 12, 2019, Regular Meeting College & Career Center 260 Eleventh Street Williams CA

260 Eleventh Street, Williams, CA

AGENDA

1.0 CALL TO ORDER

TIME: PM

- 2.0 ROLL CALL
- 3.0 PLEDGE OF ALLEGIANCE
- 4.0 APPROVAL OF THE AGENDA

 Action
 Motion
 Second
 Ayes
 Noes

 Roll Call:
 Abstain
 Absent
 Absent

 Leos-Vera
 aye
 no / Mora
 aye
 no / GW Simmons
 aye
 no / Stoots
 aye
 no / Vaca
 aye
 no

5.0 <u>AUDIENCE/VISITORS PUBLIC DISCUSSION</u> – Anyone wishing to address the Board on any school-related item not scheduled on this agenda but within the jurisdiction of the Board may do so at this time. Please state your first and last name. The meeting is being taped and all comments are being recorded. Board bylaws limit speaking time to 3 minutes per speaker and 20 minutes per item.

6.0 <u>PUBLIC HEARING</u> TIME: _____PM

6.1(p. 13) Resolution #05-091219: Sufficiency or Insufficiency of Instructional Materials6.2 Resolution #06-091219: Gann Limit

7.0 <u>CLOSE PUBLIC HEARING</u> TIME: _____PM

8.0 PRESENTATIONS

- 8.1 Williams Secondary School ASB Representative, Emily Cano
- 8.2 Construction Update Jeff Threet, Stone Creek Engineering, Inc.

9.0 ADMINISTRATOR'S REPORTS

- 9.1 Elementary School Principal, Amanda Zimmerman
- 9.2 SIG Coordinator/ELL Administrator, Rosa Villaseñor
- 9.3 (p. 14) Upper Elementary Principal, Hector Gonzalez
- 9.4 (p. 17) Secondary School Principal, Dr. Mary Ponce
- 9.5 (p. 19) Maintenance, Operations and Transportation Director, Tim Wright
- 9.6 (p. 20) Technology Director, Vangelis Bolias
- 9.7 (p. 23) Food and Nutrition Director, Kristi Ward
- 9.8 (p. 24) Director of Fiscal Services and Accountability, Mechele Coombs
- 9.9 (p. 25) District Superintendent and Secretary to the Board, Dr. Edgar Lampkin

10.0 EMPLOYEE GROUPS BOARD REPORTS

- 10.1 Certificated Employees Williams Teachers Association
- 10.2 Classified Employees California School Employees Association Chapter #556
- **11.0** ACTION ITEMS CONSENT CALENDAR Certain items, which require review and approval by the Board of Trustees, are routine in nature because they are self-explanatory, non-controversial, or repetitious. These recommended items are grouped as a consent item for automatic approval after the Board President determines there is no request to separate any items for independent consideration.
 - 11.1 **BOARD MINUTES** Request to approve Board minutes

- 11.1.1 (p. 28) August 6, 2019 (Special)
- 11.1.2 (p. 30) August 15, 2019 (Regular)
- 11.2 (p. 37) BILLS/WARRANTS Request to approve warrants list, special variable payroll (V. Wright)
- 11.3 MONTHLY ACCOUNT SUMMARIES Request to approve monthly account summaries
 - 11.3.1 (p. 41) Prepared by Toni Rivera, General Ledger Report and Bank Reconciliation Report, Williams Middle School Checking Account, July 2019.
 - 11.3.2 (p. 43) Prepared by Lucila Mendez, General Ledger Report and Bank Reconciliation Report, Williams High School Checking Account, July 2019.

11.4 SERVICE AGREEMENTS/CONTRACTS

- 11.4.1 (p. 47) Teams Rise Together Quote for Williams Upper Elementary School Swimming Program Fall 2019.
- 11.4.2 (p. 52) James Marta & Company LLP Agreed Upon Procedures Engagement Letter.
- 11.4.3 (p. 56) Change Order #114-99 for Clark/Sullivan Construction for the Williams MP Building.
- 11.4.4 (p. 59) Change Order #115-99 for Clark/Sullivan Construction for the Williams MP Building.
- 11.4.5 (p. 62) Change Order #116-99 for Clark/Sullivan Construction for the Williams MP Building.
- 11.4.6 (p. 67) Change Order #124-99 for Clark/Sullivan Construction for the Williams MP Building.
- 11.4.7 (p. 76) Change Order #127-99 for Clark/Sullivan Construction for the Williams MP Building.
- 11.4.8 (p. 81) Change Order #122-99 for Clark/Sullivan Construction for the Williams MP Building.
- 11.4.9 (p. 85) Agreement with the Colusa County Office of Education for School Improvement Grant implementation, refinement of program evaluation, monitoring and technical assistance for SY 2019-2020.
- 11.4.10 (p. 87) Contract for Services between Veronica Robbins and Williams Unified School District for grant seeking and writing services through June 30, 2020.
- 11.4.11 (p. 90) Contract for Services between Veronica Robbins and Williams Unified School District for evaluation services for the ASSETs program for Williams Jr/Sr High School through December 31, 2021.
- 11.4.12 (p. 91) Modified Clinical Technique Vision Screening Contract with Dr. Robert Hoffman for SY 2019-20.
- 11.4.13 (p. 92) Standard Agreement to Furnish Food Service between a Child and Adult Care Food Program Agency and a Food Service Vendor for the ASES Supper Program beginning October 2019.

11.5 **ROUTINE PURCHASE ORDERS**

- 11.5.1 None
- 11.6 **APPROVE EXTRA DUTY / VOLUNTEER / STUDENT PERSONNEL REPORTS** Request to approve personnel items relating to Extra Duty, Volunteer and Student personnel reports. (R. Cranford)

Classification	Position		Status	Name
Substitute Pool	Custodian/Assistant Cook/Student	Supervisor	Open	
Extra Duty	7 th Grade Volleyball Coach		Filled	Kevin Askeland
Extra Duty	8 th Grade Volleyball Coach		Filled	Tanner Bloom
Extra Duty	7 th Grade Girls Basketball Coach		Filled	Kevin Askeland
Extra Duty	8th Grade Girls Basketball Coach		Filled	Darren Robinson
Extra Duty	8 th Grade Boys Basketball Coach		Filled	Tony Hermann
Extra Duty	Jr High Boys Soccer Coach		Filled	Francisca Duenas
Extra Duty	Jr High Girls Soccer Coach		Filled	Francisca Duenas
Extra Duty	7 th Grade Boys Basketball Coach		Open	
11.7	APPROVE CERTIFICATED / CL	ASSIFIED / CON	FIDENTIAL PEI	RSONNEL REPORT- Request to
approve personnel items relating to Certificated, Classified and Confidential personnel report (R. Cranford)				nfidential personnel reports
Classification	ssification Position Status			Name
Certificated	Health Specialist	Open		

Ochinicated	r lealth Opecialist	Open	
Classified	Utility Technician/Bus Driver	Open	
Classified	ASES Paraeducator	Open	
Classified	Student Supervisor	Resignation	Juanita Ramirez
		•	

Confidential Management		Internship Coordinat	or Filled		Estefania Guillen Aceves
		PROVE INSTRUCTIC	NAL MINUTES/ BE	ELL SCHEDULES / N	IASTER SCHEDULES
	11.9 AF	PROVE STUDENT H	ANDBOOKS		
		PROVE INTER-DIST			
	AN	PROVE BOARD POL ID EXHIBITS (E) AND 11.1 None			GULATIONS (AR)
	11.12 AF 11	PROVE FIELD TRIP .12.1 None			
		PROVE DISPOSAL C 13.1 None	OF BOOKS, EQUIP	MENT AND SUPPLIE	ES
	Roll Call:	Motion /e 🗌 no / Mora 🗌 aye [Abstain	Noes Absent aye □ no / Vaca □ aye □ no
12.0	the Board, pub		lic input, deliberation		aff presentation, questions from oting by the Board. During public
	Evaluation Rep				e School Facility Conditions approved by the State
	Action Roll Call: Leos-Vera 🗌 ay		Second	Abstain	Noes Absent aye □ no / Vaca □ aye □ no
		onsideration and poss Insufficiency of Inst			esolution #05-091219:
	Action Roll Call: Leos-Vera 🗌 ay			Ayes Abstain] aye [] no / Stoots []	Noes Absent aye □ no / Vaca □ aye □ no
	12.3 (p. 126) C Limit.	onsideration and poss	ible action concerni	ing the approval of Re	esolution #06-091219: Gann
		Motion e □ no / Mora □ aye □			Noes Absent aye □ no / Vaca □ aye □ no
	12.4 (p. 130) C Budget Recla		ible action concerni	ing the approval of Re	esolution #07-091219: District
	Action Roll Call: Leos-Vera [] ay	Motion e □ no / Mora □ aye □	Second	Ayes Abstain] aye □ no / Stoots □	Noes Absent aye □ no / Vaca □ aye □ no
	Resolution to		Education Code 4		esolution #08-091219: signments Outside Credentia
	Roll Call:	Motion		Abstain	Noes Absent aye □ no / Vaca □ aye □ no

12.6 (p. 149) Consideration and possible action concerning the approval of the J-200 Report on the Unaudited Actuals for the 2018-2019 Fiscal Year.

Action	Motion	Second	Ayes	Noes	
Roll Call:			Abstain	Absent	
Leos-Vera 🗌 aye 🗌	no / Mora 🗌 aye	🗋 no / GW Simmons 🗌 ag	ye 🗌 no / Stoots 🗌 aye	e 🗌 no / Vaca 🗌 aye	🗌 no

12.7 (p. 276) Consideration and possible action concerning the approval of the Memorandum of Understanding between Colusa Unified School District and Williams Unified School District and Maxwell Unified School District to procure registered nurse services for the 2019-2020 school year.

Action	Motion	Second	Ayes	Noes	
Roll Call:			Abstain	Absent	
Leos-Vera 🗌 aye 🗌	no / Mora 🗌 aye [🗋 no / GW Simmons 🗌 ay	/e 🗌 no / Stoots 🗌 ay	re 🗌 no / Vaca 🗌 aye 🗌	no

12.8 (p. 282) Consideration and possible action concerning the approval of the Written Requisition #1 for Disbursements from the Project Fund.

Action	Motion	Second	Ayes	Noes	
Roll Call:			Abstain	Absent	
Leos-Vera 🗌 aye 🗌	no / Mora 🗌 aye	🗌 no / GW Simmons 🗌 ay	ye 🗌 no / Stoots 🗌 ay	/e 🗌 no / Vaca 🗌	aye 🗌 no

12.9 (p. 285) Consideration and possible action concerning the approval of the Amendment No. 2 to Lease-Leaseback Documents between Williams Unified School District and Clark/Sullivan Construction for the Williams Elementary Multipurpose Construction Project.

Action	Motion	Second	Ayes	Noes	
Roll Call:			Abstain	Absent	
Leos-Vera 🗌 aye 🗌	no / Mora 🗌 aye 🗌] no / GW Simmons 🗌 a	aye 🗌 no / Stoots 🗌 ay	/e 🗌 no / Vaca 🗌 aye	no 🗌 no

12.10 (p. 291) Consideration and possible action concerning the approval of the **Resolution No. 09-091219:** Approving Purchase Agreement and Final Acceptance of Real Property for the Proposed District Office and Potential Future School Site.

Action	Motion	Second	Ayes	Noes
Roll Call:			Abstain	Absent
Leos-Vera 🗌 aye 🗌	no / Mora 🗌 aye [🗋 no / GW Simmons 🗌 a	ye 🗌 no / Stoots 🗌 ay	/e 🗌 no / Vaca 🗌 aye 🗌 no

12.11 (p. 297) Consideration and possible action concerning the approval of the Health Aide/Clerk job description and salary placement.

Action	Motion	Second	Ayes	Noes	
Roll Call:			Abstain	Absent	
Leos-Vera 🗌 aye 🗌	no / Mora 🗌 aye [🗋 no / GW Simmons 🗌 a	ye 🗌 no / Stoots 🗌 a	ye 🗌 no / Vaca 🗌 ay	e 🗌 no

12.12 (p. 301) Consideration and possible action concerning the approval of the application for exemption from the required expenditures for classroom teachers' salaries pursuant to Education Code Section 41372.

Action	Motion	Second	Ayes	Noes	
Roll Call:			Abstain	Absent	
Leos-Vera 🗌 aye 🗌	no / Mora 🗌 aye	🗌 no / GW Simmons 🗌 ay	ye 🗌 no / Stoots 🗌 ay	e 🗌 no / Vaca 🗌 aye 🗌 r	10

13.0 BOARD MEMBER COMMENTS

14.0 DISCUSSION ITEMS

14.1 (p. 306) Board policy 3290: Gifts, Grants and Bequests

15.0 INFORMATIONAL ITEMS AND REPORTS

15.1 (p. 310) District Enrollment Report 15.2 (p. 311) District Discipline Report 15.3 Rex Despain – Bond Survey

16.0 CORRESPONDENCE

- 16.1 (p. 313) Memorandum from the California School Boards Association regarding Call for Nominations for CSBA Directors-at Large African American, American Indian, and County.
- 16.2 (p. 318) Letter from the Colusa County Office of Education regarding approval of the 18-19 LCAP and Budget.

17.0 FUTURE MEETING DATES

- 17.1 October 17, 2019 (Regular)
- 17.2 October 22, 2019 (Special) LCAP
- 17.3 November 21, 2019 (Regular)
- 17.4 December 12, 2019 (Regular)
- **18.0 PENDING AGENDA** This is the time to place future items on the Pending Agenda.
 - 18.1 None.

21.0

19.0 <u>CONVENE TO CLOSED SESSION</u> TIME: ____ PM Closed Session will be held regarding the following matters:

- 19.1 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)
- 19.2 Conference with Labor Negotiators (Gov. Code 54957.6)
 Superintendent Dr. Edgar Lampkin, Director of Fiscal Services Mechele Coombs and Legal Representation
 19.2.1 Certificated Employees – WTA
 - 19.2.2 Classified Employees CSEA Chapter #556

20.0 <u>RECONVENE TO OPEN SESSION</u> TIME: ____ PM Action Taken During Closed Session:

20.1 Public Employee Discipline/Dismissal/Release (Gov. Code 54957)

Action Roll Ca Leos-Ve	all:	Motion no / Mora 🗌 aye 🗌 no	Second	Ayes Abstain no / Stoots] aye [Noes Absent] no / Vaca 🗌 aye 🗌 no
20.2	Superinter Legal Rep 20.2.1 C	ndent Dr. Edgar Lamp resentation ertificated Employees	ors (Gov. Code 5495 kin, Director of Fiscal 5 – WTA - CSEA Chapter #556	Services Mechele Co	oombs and
Roll Ca		Motion no / Mora □ aye □ no /	Second	Ayes Abstain] no / Stoots] aye]	Noes Absent no / Vaca □ aye □ no
<u>ADJOL</u>	JRNMENT		TIME: PM		
Roll Ca		Motion	Second	Ayes Abstain] no / Stoots] aye]	Noes Absent no / Vaca 🗌 aye 🗌 no

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the Williams Unified School District encourages those with disabilities to participate fully in the public meeting process. If you require disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting, you should notify the Superintendent's office in writing prior to the regular meeting so that every reasonable effort can be made to accommodate you.

Agenda Documents: As required in SB 343, agenda documents distributed to the Board less than 72 hours before the meeting are available for public inspection at the Williams Unified School District Office located at 499 Marguerite Street, Suite C, Williams, California. THE NEXT REGULARLY SCHEDULED BOARD MEETING WILL BE THURSDAY, October 17, 2019 AT 6:30 PM.

Posted: September 5, 2019